



## When Should I Stop Writing? By Tara Y. Coyt

Authors often ask me, "How Will I Know The Book Is Finished?"

Well, you could write forever, if you're not careful.

Before you started this project, you followed my previous advice and wrote down 3-5 points you wanted to cover (or at least you should have).

Use these points as your guideline and refer to them every time you sit down to write. Without this guideline, you could

- Go off on a tangent
- Include unnecessary information
- Write 'til the cows come home

Once you've adequately covered your main points, your book is done. If you've got more to say, but it doesn't adhere to your main points, then perhaps it belongs in your next book!

The next step is to go back and edit the book.

Edit for content - Did you say everything you needed to say? Fill in missing areas and eliminate redundant or irrelevant information.

Edit for continuity - Does the information flow in a logical manner?

Edit for grammar - Check for verb-tense agreement, spelling, etc.

Then, let it go - Hand the manuscript over to a professional editor and move on to the next phase - choosing the right publishing option.

**Get Help. Get Focused.**



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